

ETHICS CODE

with regard to using, borrowing and quoting from information sources

Along with the right to use sources of information to create or to produce anything, comes the obligation to comply with legal and ethical rules. Copyright compliance and honesty prohibit the passing off of another's work as one's own, whether intentionally or by omission.

The abundance of documents available online, for which content can be appropriated via a simple "copy and paste", gives renewed impetus to the issue of the correct use of bibliographic sources and references.

Thus, all of the following examples, drawn from the library of the Université de Québec à Montréal¹ (UQAM), constitute plagiarism:

- Copying word for word a passage of a book, magazine or Web page without placing it within quotation marks and/or without stating the source;
- Including within a piece of work images, graphs, data etc. from external sources without indicating their source;
- Summarising an author's original idea in one's own words, but omitting the source;
- Translating in part or in whole a text without indicating its source;
- Re-using work produced in another class without prior authorisation from the teacher;
- Using another's work and presenting it as one's own (even with the person's permission).

Not only is plagiarism a lie to oneself, it also constitutes gross misconduct towards others.

For this reason and according to a policy to prevent plagiarism, based on information and training, the Ecole Centrale Nantes requires all producers of documentation (students and personnel) to undertake to carefully distinguish at all times between their own work and ideas and those borrowed from others or generated using automatic production tools. All sources and authors must be systematically cited.

¹ Source: "Citer correctement ses sources" (Quoting sources correctly) Université du Québec à Montréal (UQAM) <http://www.bibliotheques.uqam.ca/recherche/plagiat/citer.html>

Ecole Centrale Nantes reserves the right to search for instances of plagiarism, including with the help of electronic tools. The perpetrators may face disciplinary or even criminal sanctions.

I undertake to distinguish explicitly in my academic and/or professional work, that which I borrowed from that which I produced, throughout my activities within and in the name of Ecole Centrale Nantes.

SURNAME:

First Name:

At (city):

date:

Signature preceded by the handwritten words "lu et approuvé" (read and approved):